



POSITION DESCRIPTION

Evidence and Policy Analysis Project Assistant

The Evidence and Policy Analysis Project Assistant will be based at the University of Wisconsin Population Health Institute (UWPHI) and will support [County Health Rankings & Roadmaps](#) (CHR&R).

About CHR&R: CHR&R works to improve health outcomes for all and close health gaps between those with the most and fewest opportunities for good health. This work is rooted in a long-term vision that all people and places have what they need to thrive. CHR&R is committed to creating resources and tools that support community-led efforts to accurately diagnose core problems, understand and account for historical context and implement evidence-informed solutions.

About the position: This position will support the Evidence and Policy Analysis team, which is responsible for [What Works for Health](#). Evidence analysts review research to rate the effectiveness of policies, programs, and systems changes in improving health and advancing equity.

The Project Assistant will:

- Conduct targeted literature reviews (published and grey literature)
- Provide administrative support to the team, including formatting and cleaning citations
- Engage in quality improvement initiatives

Applicants should have a strong interest in applied research, health equity, and population health-related policies and programs. Successful candidates will be detail oriented, have strong organizational and writing skills and the ability to learn new content areas quickly. Familiarity with research methods is helpful but not required.

This is a 1-year, 50% (20 hours per week) appointment with potential to renew. Appointment includes tuition remission and access to benefits, including health insurance.

To apply, send a cover letter and your resume/CV to Jessica Rubenstein at jessica.rubenstein@chrr.wisc.edu by April 26, 2024.

